



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

10/30/14

Carrie Yacko
1609 Parkway
Burlington IA 52601

Dear Carrie,

This letter is in regards to the 10/30/14 compliance check of your Level B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

☐ 110.5(1) Conditions in the home are safe, sanitary, and free of hazards.

Carrie needs to install railing or some type of barrier to prevent children from falling off of bottom four steps to basement area.

☐ 110.5(1)b All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.

Carrie needs to place child lock on her kitchen sink cabinet which contains items labeled "Keep Out of Reach of Children."

☐ 110.5(1)c First-Aid supplies are available and easily accessible in the home, outdoor play area, any vehicle used to transport children, and on field trips.

Carrie needs to place first aid kit in transport vehicle.

☐ 110.5(1)e Electrical wiring shall be maintained.

☐ 110.5(1)e All accessible electrical outlets are safely capped.

Carrie needs to place safety caps in 2 outlets in living room.

☐ 110.5(1)f Combustible materials are kept away from furnaces, stoves, gas dryers, or water heaters.

Carrie needs to move tote of wrapping paper at least three foot away from water heater.

☐ 110.5(1)g Safety barriers are at stairways and doors as needed.

Carrie needs to place a safety gate at the bottom of her basement steps.

☐ 110.5(1)h A safe outdoor play area is maintained in good condition throughout the year.

Carrie needs to finish assembling her play set that is in the yard.

☐ 110.5(1)j Emergency and disaster plans for fire and tornado are written and posted by primary and secondary exits.

Carrie needs to post her plans by emergency egress window in basement and next to her front/north door to her house.

- ☐ 110.5(1)j The plans shall clearly map building evacuation routes in case of fire, a safe place indoors in case of tornado, and flood shelter areas.

Carrie needs to post her plans by emergency egress window in basement and next to her front/north door to her house. Carrie needs to add routes to her floor plans for her house for fire and tornado escape and denote tornado safe area. Carrie needs to place specific address of her flood/evacuation area on her plans when posting.

- ☐ 110.5(1)k Fire and tornado drills are practiced monthly and documentation kept.

Carrie needs to practice monthly and document.

- ☐ 110.5(1)m Has not less than one 2A 10BC rated fire extinguisher in a visible and readily accessible place on each child-occupied floor.

Carrie needs to have appropriately rated fire extinguisher on her basement floor area and a sign denoting location of fire extinguisher in her closet on main floor.

- ☐ 110.5(1)n Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway.

Carrie needs to have detector placed in basement play area, one at the top of her basement steps and one in her living room area.

- ☐ 110.5(1)n Each smoke detector is tested monthly, and a record is kept for inspection purposes.

Carrie needs to check her detectors monthly and document.

- ☐ 110.5(1)o Nonsmoking signs posted at every entrance of the home and in every vehicle used to transport children. Signs include telephone # for reporting complaints, and www.iowasmokefreeair.gov.

Carrie needs to place compliant signs at her 3 entrances/exits to her home and one in her transport vehicle.

- ☐ 110.5(1)u The provider has written policies about caring for mildly ill children and the exclusion of children due to illness, and informs parents of policies.

Carrie needs to supply documentation of these policies.

- ☐ 110.5(1)v The provider has written policies about responding to health-related emergencies.

Carrie needs to supply documentation of these policies.

- ☐ 110.5(2) A provider file is maintained and contains:

- ☐ 110.5(2)a A physician's signed statement of health and immunization status on the provider and all members of the household who may be present when children are in the home. Statements must be obtained at the time of initial registration and updated every two years.

Carrie needs to show documentation of current physical for Alexandria.

- ☐ 110.5(2)c An individual file is maintained for each staff assistant and contains:

- ☐ 110.5(2)c A physician's signed statement of health and immunization status at the time of employment and at least every two years thereafter.

Carrie needs to show documentation of current physical and immunization status for Alexandria and Christina.

- ☐ 110.5(2)c Certification of two hours of approved training relating to identification and reporting of child abuse within 6 months of employment and repeated every 5 years.

Carrie needs to show documentation of current course completion for Madison, Alexandria, Jason, Christina.

- ☐ 110.5(2)d An individual file is maintained for each substitute and contains:

- ☐ 110.5(2)d A physician's signed statement of health of at the time of employment and at least every two years thereafter.

Carrie needs to show documentation of current physical and immunization status for Alexandria and Christina.

- ☐ 110.5(2)d Certification of two hours of approved training relating to identification and reporting of child abuse within 6 months of employment and repeated every 5 years.

Carrie needs to show documentation of current course completion for Alexandria, Jason, Christina.

- ☐ 110.5(2)d Certification in infant and child first aid that includes mouth-to-mouth resuscitation. If they are unable to locate first aid training that includes mouth-to-mouth resuscitation, they must complete both a first aid course and CPR.

Carrie needs to show documentation of current course completion for Alexandria, Jason, Christina.

- ☐ 110.5(4) The certificate of registration is displayed in a conspicuous place.

Carrie needs to display current registration certificate.

- ☐ 110.9(1) SPECIFIC REQUIREMENTS FOR CHILD DEVELOPMENT HOME CATEGORY "B"

- ☐ 110.9(1)b Of these six children, not more than four children who are 24 months of age or younger are present at any one time.

No overnumbers was observed during the visit however the provider admitted to this worker that on Tuesdays during the week they will have a: 5 month old, 17 month old, 7 month old and 17 month old present in the home. This has occurred since August. The provider will be closing her daycare for 6 weeks starting on November 6, 2014. During that time one of her 17 month olds will be turning 19 months old in December. The provider was told that they need to remain within their authorized numbers of children for their specific category of registered child home at all times.

- ☐ 110.9(1)b Of the four children under 24 months of age, no more than three may be 18 months of age or younger.

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months old in December. The provider was told that they need to remain within their authorized numbers of children for their specific category of registered child home at all times.

☐ 110.9(3) Facility requirements

☐ 110.9(3)c If the second story or basement are used for childcare, other than the use of a restroom, there is, in addition to one inside stairway, at least one direct exit to the outside.

☐ 110.9(3)c The bottom of the window opening is not more than 44 inches above the floor with permanent steps inside leading up to the window.

Carrie needs to have permanent steps erected next to her emergency egress window in the basement. Below are some suggestions.



Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations by 1/5/15.**

☐ Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home. This visit will occur sometime on or after **1/5/15**.

Please do not hesitate to contact me at DHS at (319) 208-5521 if you have any questions regarding this letter.

Sincerely,

Chad Reckling
Social Worker II

MACHELLE PEZLEY

Machelle Pezley
Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 1-866-324-3236

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).